|  |  |
| --- | --- |
| Mr. Ron Vanleishout, Contract Manager  NATO Top Secret clearance | Contract Manager  Responsible for planning, organizing, and managing projects/program for successful completion and performance consistent with contractual agreements. Direct/supervise all support resources for the performance of project assignments and activities. Manage technical direction through design, implementation, and testing in accordance with project objectives. |
| Mr. Jorge Capurro, Project Director/Site Manager  NATO Secret clearance; NATO Top Secret clearance (in progress) | Project Director/Site Manager  Responsible for leading the NTM-I team onsite in Iraq. Liaise with the NTM-I J6 to set priorities of work to be performed. Coordinate with the J6 to inform them of upcoming preventive maintenance to be performed. Advise the J6 on technical issues concerning the operation of the existing network and how new equipment can be implemented to replace or enhance equipment. Maintain records of customer requests and track them to completion. Perform quality service assessments to verify customer requests are met in a timely manner. Perform functions of Configuration Manager to ensure changes are properly requested, impact assessments are completed, and changes are tracked. Complete Monthly Service Level Agreement Report and present it to the J6 for signature. |
| Mr. Alan Darbyshire, Telecommunications Analyst, Senior  NATO Top Secret clearance | Telecommunications Analyst, Senior  Telecommunications Analyst, Staff  Telecommunications Analyst, Associate  Verify operation of the NTM-I network on a daily basis. Verify physical transmission media (DLOS, cabling, Promina 800, transmission circuits, crypto devices, and radio transmission equipment). Monitor/configure Cisco switches/routers and ensure they are updated in the network monitoring software. Perform all duties of the COMSEC Hand Receipt Holder. Maintain up-to-date network drawings. Perform troubleshooting and restore any network outages. Verify operation of PABXs and perform customer moves adds and changes, as requested. Conduct preventive maintenance on all network equipment. Verify programming of crypto devices. Maintain/program Motorola radio repeaters, base stations, and hand-held radios. Conduct video teleconferences, as requested. |
| Mr. Troy Harris, Telecommunications Analyst, Staff  NATO Top Secret clearance |
| Mr.Mohammed Haseeb Tawfiq, Telecommunications Analyst, Associate  No clearance\* |
| Ms. Laura LaSala, Help Desk Specialist, Staff  NATO Top Secret clearance | Help Desk Specialist, Staff  Help Desk Specialist, Staff  Receive customer requests and log them into Remedy. Resolve issues with customer computers/peripheral devices (e.g., printers, scanners, mice, monitors, and keyboards). Verify software is updated and configured properly. Assist customers with configuration of Exchange profiles/printers. Perform file transfers between classified/unclassified networks and to external storage devices. Perform preventive maintenance on customer computing/peripheral devices. Unlock/reset customer passwords. |
| Mr. Lukasz Chmielewski, Help Desk Specialist, Staff  NATO Top Secret clearance |
| Mr. Randall Boston, Network Engineer, Staff  NATO Top Secret clearance | Network Engineer, Staff  Network Engineer, Staff  Responsible to verify the operation of the NTM-I network on a daily basis. Verify physical transmission media (SATCOM, DLOS, cabling, Promina 800, transmission circuits, crypto devices, and radio transmission equipment). Monitor/configure Cisco switches/routers and ensure they are updated in the network monitoring software. Perform COMSEC Account Manager duties. Maintain up-to-date network drawings. Serve as the onsite lead engineer for troubleshooting and restoring network outages. Verify operation of PABXs and perform customer moves, adds, and changes, as requested. Conduct preventive maintenance on all network equipment. Verify programming of crypto devices. Maintain/program Motorola radio repeaters, base stations, and hand-held radios. Program Polycom MGC 50 and serve as Lead Technician for operating video teleconferences. |
| Mr. David Hemberg, Network Engineer, Staff  NATO Top Secret clearance |
| Mr. Jason Hawi, Systems Administrator, Senior  NATO Secret clearance; NATO Top Secret clearance (interim) | Systems Administrator, Senior  Systems Administrator, Senior  Systems Administrator  Systems Administrator  Systems Administrator  Verify physical/operational status of network servers on a daily basis. Repair hardware/software that is not functioning properly. Schedule system backups/verify successful completion of backups. Perform file directory of full system restores. Set security policies to control access to server shares, directories, and files. Create new user accounts and Exchange server mailboxes. Perform preventive maintenance on file servers. Load software patches to file servers. Conduct automated software uploads to workstations. |
| Mr. Jim Allison, Systems Administrator, Senior  NATO Top Secret clearance |
| Mr. Mark Hatch, Systems Administrator  NATO Top Secret clearance |
| Mr. George Roche, Systems Administrator  Baseline Check/Counterterrorist Check/Security Check |
| Mr. Bradley Gallardo, Logistics Analyst, Staff  NATO Secret clearance | Logistics Analyst, Staff  Provide logistics technology and information to ensure effective and economical support for products, service, equipment, and systems. Analyze contractual commitments, customer specifications, and related information to identify/document maintenance/support requirements. Review engineering designs and analyze equipment characteristics. Develop/prepare manuals, bulletins, and information systems. |